

Kaitlin Pierce

Olmsted Falls, OH 44138

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(440) 865-5099

EXPERIENCE

The Mills Creek Association

North Ridgeville, OH

May 2011- Aug 2014

Lifeguard:

Certified lifeguard through the American Red Cross, worked with fellow lifeguards to maintain a safe and clean environment for the Association's members

Westwood Country Club

Rocky River, OH

May 2015 – Present

Assistant Swim Coach, Head Lifeguard, Assistant Pool Manager:

Aided and leader in the education and development of children on the WCC swim team, organized meet line-ups and team events, created and distributed important documents and schedules pertaining to the team

Certified through the American Red Cross, oversaw, managed, and maintained the facility and fellow lifeguards on duty

Berea-Midpark High School

Berea, OH

Nov 2015 – Mar 2018

Assistant Swim Coach:

Assisted head coach of the BMHS swim team, created, published, and maintained online posts and records of the team's statistics, aided in creating meet line-ups and keeping up-to-date on current time standards

North Ridgeville High School

North Ridgeville, OH

Nov 2017 – Mar 2018

Head Swim Coach

CLE Swimming, LLC

North Olmsted, OH

Mar 2016 – Present

Senior and Junior Swim Coach, Website Creator/Manager

	<i>North Olmsted High School</i>
	<i>North Olmsted, OH</i>
Nov 2018 – Present	Assistant Swim Coach
	<i>Brooklyn Recreation Center</i>
	<i>Brooklyn, OH</i>
Sept 2018 – Present	Head Lifeguard, Assistant Pool Manager, Building Manager
	<i>Olmsted Falls High School</i>
	<i>Olmsted Falls, OH</i>
Sept 2019 – Present	Assistant Swim Coach
	<i>Nee Law Firm, LLC</i>
	<i>Westlake, OH</i>
Sept 2019 – Present	Legal Assistant/Paralegal

EDUCATION

May 2014	High School Diploma <i>ELYRIA CATHOLIC HIGH SCHOOL - ELYRIA, OH</i>
May 2018	Bachelor of Arts <i>The University of Toledo – Toledo, OH</i> <ul style="list-style-type: none"> • Major: General Studies • Minor: Spanish

SKILLS

- Rebuilt and maintains a professional website for CLE Swimming, a competitive USA swim team, as well as professional websites for attorneys at Nee Law Firm
- Fluent in Spanish
- Well-studied in a diverse range of topics, such as medical terminology, sociology, communications, public health, nutrition, women's health and healthcare, global health, general safety, and gender studies

Certifications

- ASCA Level 1 Coach
- Blood Borne Pathogens certified – since 2011
- Asthma Inhaler certified – since 2015
- Administering emergency oxygen training – since 2011
- Epinephrine auto-injector training – since 2015
- American Red Cross: Lifeguard/first aid/CPR/AED certified – since 2011
- Centers for Disease Control and Prevention: Concussion in Sports – since 2015
- National Federation of State High School Associations: Fundamentals of Coaching – since 2015

Professional References

- Rich Szczepinski, Owner, CLE Swimming, LLC
- Matthew Nee, Esq., Nee Law Firm, LLC
- Jack Abbruzzese, Recreation Commissioner, Brooklyn, OH
- Stacey Aroney, Director of Aquatics Programming and Assistant Athletic Director, Butler Aquatics Center, Hathaway Brown
- Dan Denihan, General Manager, Westwood Country Club
- Bonnie Greer, Head Coach, North Olmsted Swim Team
- Maria McGinty, Recreation Director, City of Brooklyn
- Mike Slivochka, Director of Personnel, Berea City School District